



**CITY OF HOMESTEAD
DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
100 CIVIC COURT
HOMESTEAD, FLORIDA 33030
WWW.HOMESTEADFL.GOV**

UNITY OF TITLE CHECKLIST

FEES / PAYMENT* *Accepting Online Payment (6-Digit Account Number)*

Hearing (Nonrefundable): \$500.00

Cost Recovery: \$0

REVIEW PROCESS

Development Review Committee (DRC)

REQUIRED DOCUMENTS* *** Additional documents may be required.*

Zoning Application
Cost Recovery Affidavit (signed by property owner/notarized)

Articles of Incorporation
Joinder/Consent (City template) *If applicable
Legal Description on Word format
Letter of Consent to process (signed/notarized by property owner)
Letter of Intent (signed/notarized)
Opinion of Title (City template)
Property Deed
Proposed Unity of Title (City Template)

REQUIRED PLANS / SURVEYS / TECHNICAL REPORTS* *** Additional documents may be required.*

Boundary Survey (identifying net and gross acreages)

***GENERAL NOTES:** All required documents, technical plans, and technical reports shall be submitted electronically (PDF File). Refer to the *Planning and Zoning Application – Electronic Submittal Instructions* on our City's website. **Incomplete applications, supporting documents, technical plans, and technical reports will not be accepted nor will the application proceed past Completeness Review to DRC.** Additional documentation may be required during review. Please contact (305) 224-4523 or planning@homesteadfl.gov to schedule an appointment for a complete application package submittal.