



# HPS

HOMESTEAD PUBLIC SERVICES

WATER ENERGY SANITATION

Community-Owned Services Since 1916

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• **COMMERCIAL CHECKLIST** •  
**START A NEW SERVICE | TRANSFER SERVICE | STOP SERVICE**

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THE CITY OF HOMESTEAD MAKES IT EASY FOR OUR CUSTOMERS TO REQUEST TO START, TRANSFER, OR STOP SERVICES.

**DOCUMENTS NEEDED:**

- City of Homestead Business Tax Receipt  
[www.homesteadfl.gov/BTR](http://www.homesteadfl.gov/BTR)

**IF YOU OWN THE COMMERCIAL PROPERTY AND NEED TO START OR TRANSFER SERVICE:**

- Proof of Ownership (see below for acceptable documents)
- Warranty Deed
  - Tax Deed (Courts)
  - Settlement Statement Deed (HUD)
  - Certificate of Title (Auction/Bank)

**IF YOU RENT A COMMERCIAL PROPERTY:**

- Copy of valid government issued ID (State Issued Driver License or Passport Book)
- Copy of fully executed Lease Agreement

**TO STOP SERVICE, YOU NEED TO PROVIDE:**

**IF YOU ARE THE OWNER AND OPERATOR OF THE BUSINESS:**

- Copy of valid government issued ID (State Issued Driver License or Passport Book)

**IF YOU ARE THE OWNER AND OPERATOR OF THE BUSINESS:**

- Copy of valid government issued ID (State Issued Driver License or Passport Book)
- Letter of Authorization on Company letterhead





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**MAKING A REQUEST ONLINE:**

1. Visit us online at [www.homesteadfl.gov/startstop](http://www.homesteadfl.gov/startstop)
2. Click on Utilities Customer Service
3. Select Commercial
4. Complete your application and pay any required connection fees and deposits.
5. Customer Service team reviews application within 24 hours and will follow up with your customer account details or request additional information to complete your request. Note: Email correspondence will be sent from [customerservicequestions@homesteadfl.gov](mailto:customerservicequestions@homesteadfl.gov).

**MAKING A REQUEST IN-PERSON:**

1. Visit us at City of Homestead City Hall, 100 Civic Court, Homestead, FL 33030.
2. Be sure to have all required documentation with you when you visit us.

**DEPOSIT & CONNECTION FEE PAYMENTS ESTIMATOR:**

Deposit	Electric	Water/Sewer	Deposit Waived For:
Maximum	Varies	Varies based on meter size	Surety Bond (or) Letter of Credit
Minimum	\$250		
Deposit is based on two to three months consumption			

**CONNECTION FEES:**

Service	Electric	Water
Commercial	\$20	Based on meter size

**PUBLIC SAFETY INSPECTION:**

A safety inspection will be required for properties within the City of Homestead if the property has not had electric service within the last 12 months.

